

Notice of Roommate (Room) Change Application

The housing office has introduced a roommate change system from the Spring 2025 semester to provide a more comfortable shared living environment for residents. Residents who are willing to change roommates for the Fall 2025 semester are requested to apply as outlined below.

1. Roommate Change Application and Room Transfer Period

- 2025. 9. 22.(Mon)~2025. 10. 31.(Fri)
- Room transfers **must be completed within one week** from the application date.
(e.g., If you apply for a room transfer on 2025. 9. 22.(Mon), the transfer must be completed by 2025. 9. 29.(Mon) at the latest.)

2. How to Change Roommates

- ① Fill out the 'Roommate Change Application Form' attached to this notice, and **submit it in person** with the other person to the housing office.
(Note that the application form contents vary by building, so fill out the form for your dormitory.)
- ② Proceed with the room transfer on the date specified in the 'Roommate Change Application Form.'

3. Conditions for Roommate Change

- You must find the roommate to switch with yourself (the housing office does not mediate).
- The reason for the change is not questioned, but a roommate (room) change is only possible if all four conditions below are met:

① Dormitory	<p>Changes are only possible within the same dormitory building (exchanges with other dormitory buildings are not allowed).</p> <ul style="list-style-type: none">• E-House: Changes are possible only within E-House• Hanwoori House: Changes are possible only within Building 101 or Building 103, respectively.• I-House: Changes are possible only within Buildings A/B or Buildings C/D, respectively.
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② Room Type	Even within the same building, the detailed type of room must be the same. (e.g., If you live in a double room (standard) in E-House, the resident to switch with must also live in a double room (standard) in E-House. Exchanges are not possible if the other resident lives in a double room (private).)
③ Residence Option	Changes are only possible between residents who have applied for the same residence option. (e.g., Residents living for the second semester + winter cannot switch with residents living only for the second semester.)
④ Academic Status	Changes are only possible between students with the same academic status. (e.g., Undergraduate ↔ Undergraduate, Graduate ↔ Graduate)

- All roommates in the room to be changed must agree to the roommate change.

※ However, in the case of E-House, the consent of all unit mates is not required (refer to the [Roommate Consent Signature] section of the application form).

4. Precautions for Roommate Change

- Please inform your roommate of the room change process in advance.
- Both the roommate change application and transfer must be completed by October 31, 2025 (Fri).
- The transfer must be carried out according to the schedule specified in the roommate change application form. (The actual room transfer date indicated on your application will be updated accordingly in EUREKA.)
- Roommate changes are allowed only once per regular semester such as semester 1 and 2 (there is no change system during vacation). Please make your decision carefully.
- For priority admission residents whose rooms are assigned by departments such as ROTC, KOICA scholarship students, and the Language Education Center, please inquire with the relevant department about the possibility of roommate changes before applying.
- Roommate Seeking Bulletin Board will be operated by each dormitory during the application period, so please make use of it when looking for a

roommate.

Subject	Location
E-House	Notice Board: B2F, Between Bldg.302 Parcel Room and Bldg.301
Hanwoori House	Notice Board: 5F, Bldg. C (103)
I-House	Notice Board: B2F, A/B Lounge

[Reference] How to Check Room Information, Room Type, and Residence Option

① Check room information and room type

: EUREKA > Student Service > Dormitory > Result Announcement

SITEMAP × Result Announc.. ×

Student service > Dormitory > Result Announcement

Name Student ID/Applicant Dept

◀ Dorm application Info

Year/Seme

◀ Application result

Check the Building classification / Room type

No.	Year	Semester	Building classification	Room type	Room no.	Bed no.	Consent to (Pledge of Dc	Bill	Payment Rea
1	:						Completed	Completed	PRINT Fully pai

② Check residence option

: EUREKA > Dormitory > Student Card > 'Other Information' > 'Residence Application Information'

SITEMAP × Student Card ×

Student service > Dormitory > Student Card

Personal Information Award / Penalty point status Medical Examination Results 개인정보변경 바로가기

Name Relations Mobile pho

Employer Work Phone Telephone

◀ Other info

Issuance type of cash receipt ☒ Mobile number ☐ Card number for cash rec

Cash receipt issuance number

Refund account info Bank Account N Account

Room no.

Date of appointment

Move-out date

Residence Application Information ☐ 1st Semester ☐ Summer Session ☒ 2nd Semester ☒ Winter Session

Check whether the winter session status [v] is the same