

## Application “Dos and Don'ts”

Please make sure that

- you read and understand all parts of the Call for Application, especially the eligibility criteria (e.g. age and citizenship requirements)
- you read the guide (available on [www.stipendiumhungaricum.hu](http://www.stipendiumhungaricum.hu) website) for the online application system,
- you visit the website of Tempus Public Foundation (<https://stipendiumhungaricum.hu/study-finder/>) and the Dream Apply online application system and your chosen Host Institutions for details about the entrance requirements of study programmes, curriculum and so on,
- if you are a doctoral applicant, visit <http://www.doktori.hu> and contact your chosen host institution before submitting your institution in order to discuss the available research topics and possible supervisors. Make sure whether the doctoral programme you are applying for requires a statement of acceptance. (In case it is required by the doctoral programme you are applying for, a statement of acceptance issued by the supervisor must be attached to the application)
- you provide precise contact details and make sure your e-mail address (and any other information) is not mistyped on your application form because all information – including the selection results – will be sent there,
- you provide an e-mail address that works properly and that you read regularly; try to avoid using a Hotmail or Yahoo account because in that case letters from Tempus Public Foundation usually go to the Spam folder. We recommend using gmail, which has proven reliable in previous years **you do not accidentally apply for the wrong study levels (e.g. doctoral studies while you are a bachelor student or master studies while you already have a master degree) and do not apply to different study levels in one application,**
- **you do not mix up the application to full degree and partial (exchange) study programme (and the length of exchange studies) as study modes cannot be altered after the application is submitted,**
- the documents with the correct file formats are uploaded, one file is not larger than 4 MB and all your files can be opened,
- you submit your application until the deadline both to Tempus Public Foundation and the responsible authorities of the Sending Partner <https://stipendiumhungaricum.hu/partners/>
- you did submit your application because the saving your application will only save the content but the application will not actually be submitted,

you write down and remember your login information, password, applicant code and your e-mail address used when you submitted your application because you will need this information later (e.g. for accepting the scholarship).

- you write down and remember your application registration number because this is how we will be able to identify your application later and this is the number that Scholarship Holders will need to use during their scholarship studies too.

We highly suggest you to

- **increase your chances of getting admitted by applying for two different study programmes (in order of preference) instead of only one,**



## STIPENDIUM HUNGARICUM



- **carefully decide on the order of application as it cannot be changed later and it is very much considered during the allocation process (read important details above)**
- not to apply through any agencies unknown by the Host Institutions and pay for their services regarding the application because the programme is implemented by direct cooperation with the responsible authorities of the Sending Partners, not agencies.

