



Ewha School of Business

이화여자대학교 경영전문대학원

Information on Spring 2024 Admission

(2023. 11. 28.)

1. Print Out of Certificate of Acceptance (합격통지서)

- A. Print Out Period: **November 28th, 2023 (Tue) 15:00 ~ February 23th, 2024 (Fri) 17:00**
- B. Print Method: Print out at [Final Result for Spring 2024 Admission] webpage (합격생 조회)
- C. Please note that this is **NOT** Certificate of Admission (표준입학허가서) necessary for VISA issuance.

2. Tuition Payment (Korea Time)

- A. Payment Period: **January 17th, 2024 (Wed) ~ January 19th (Fri) 09:00-16:00 (KST)**
(Acceptance annulled for unregistered students)
- B. Tuition Bill: Print available from **January 17th, 2024 (Wed) 9:00AM~ (KST)**
(Link will be noticed on 공지사항 on GSB website)
- C. Payment Procedure: Transfer/Remittance through financial institution to the virtual account number (deposit-only account) stated on the tuition bill.
 - ※ Deposit-only account is a unique account assigned to each student individually, which can be only deposited.
 - ※ Sender's name can be different with student's name since payment is verified by each virtual account number. However, the total amount should be the exact same amount as on tuition bill.
 - Transfer/Remittance available through bank visit, internet banking, tele-banking, and ATM.
 - Account Holder's Name: **GSB (Student's Name)** (e.g. GSB Ewha Kim)
 - Payment through internet banking is only possible during payment hour (09:00-16:00 KST).
 - Transfer using different banks other than Shinhan will incur additional commission charge at the student's expense.
 - CMA account transfer is not available.
 - When using ATM, please note the followings:
 - Amount over 6 million won can only be transferred by Shinhan Bank ATM.
 - Select "다른업무" → Select "등록금" on "지로/공과금/등록금/송달료" menu at Shinhan Bank ATM (Code of Graduate School of Ewha Womans University: 47005)
- D. Real-Time Confirmation Shinhan Bank Confirmation Service (real-time)
 - [Shinhan Bank Confirmation Service \(real-time\) \(https://bank.shinhan.com/rib/easy/index.jsp#210600000000\)](https://bank.shinhan.com/rib/easy/index.jsp#210600000000)
「간편조회서비스/증명서/진위확인서비스」 → 「대학등록금」 → 「대학등록금 납부조회」
(Enter School name, Application number, Virtual Account number, Name, Payment date in Korean)

- **Ewha Portal: 간편납부확인바로가기** (<https://eureka.ewha.ac.kr/eureka/my/hs/co/businessLogin.do>)
Login with student application number and date of birth (YYMMDD, 6 digit number)
「학사행정」 → 「등록금」 → 「등록금납부확인서」(Academic > Registration > Confirmation)

E. Renunciation of Entrance After Paying Entrance Fee and Tuition Fee

- Full Refund Application Deadline: **February 19th, 2024(Mon) (Must strictly observe the period)**
 - Application Method: Complete the Entrance Disclaimer form and submit with other evidential documents through email (gsb@ewha.ac.kr)
 - Entrance Disclaimer Form: GSB website (Korean) > 입학/학사 > 학사안내 > 통합서식자료 > 입학포기각서
- ※ All necessary documents including the Entrance Disclaimer and other evidential documents (indicated at the bottom of Entrance Disclaimer page) must be submitted in complete file during the given period.

3. Additional Document Submission

A. Authentication of International Academic Documents

- Subject of Submission: Only those **who have submitted documents issued by schools located in a country other than Korea (e.g. Graduation Certificate, Transcript, etc)**
 - Documents for Submission: Authentication of every certificates issued from schools located in a country other than Korea, which have been submitted at the time of application (e.g. Graduation Certificate, Transcript, etc)
 - Method of Submission: In principle, the above documents must be submitted with apostille issued and attached by government-designated agency in the country where the school is located. If it is impossible to submit an apostille confirmation, student must submit either Confirmation Letter for Overseas Educational Institutions (재외교육기관확인서) or Consular Confirmation (checked by the Korean Consulate in the country where the school is located).
 - Submission Deadline : February 14th, 2024 (Wed)**
 - Contact: Consular Services Division of Ministry of Foreign Affairs and Trade (02-2100-8163, 8159) / Apostille Team of Ministry of Foreign Affairs (02-2002-0251, 0252)
- ※ No additional submission required if already submitted.

B. Original Hard Copy Document Submission of Graduation Certificate or Certificate of Degree Acquisition for Student of Expected Graduate or Expected Degree Recipient

- Subject of Submission: Only those **who are expected to graduate or acquire a degree before August 2023.**
- Documents for Submission: Original hard copy document of Graduation Certificate or Degree Acquisition Certificate (must include degree number)
- Submission Deadline : February 14th, 2024 (Wed)**

※ **Omittance of necessary documents mentioned above will cause cancelation of student's acceptance (admission). Even if student submits all necessary documents, acceptance (admission) can be canceled due to student's unsatisfactory qualification.**

※ If submission is made by postal mail, it must be sent by registered mail.

Mailing Address: Ewha GSB Administration Office, 309 Ewha-Shinsegae Building, 52 Ewhayeodae-gil, Seodaemun-gu, Seoul, Republic of Korea (Postal Code: 03760)

4. Others

- ◎ Please make sure to attend the Freshmen Orientation since there will be an information session on academic guidance and course registration, etc. The orientation date will be announced on 공지사항, on our GSB website. (GSB website (Korean) > 주요알림 > 공지사항)
- ◎ Ewha Graduate School of Business Website: <http://gsb.ewha.ac.kr>
- ◎ Contact: 02-3277-3583, 3586