

# Application for Admission to The Graduate School of Teaching Foreign Languages (TFL) Ewha Womans University (Master's Degree Program Guidelines, Fall 2024)

## I. Master's Degree Programs Offered

Programs	Total number of admissions
TESOL (Teaching English to Speakers of Other Languages)	Less than a hundred
TeCSOL (Teaching Chinese to Speakers of Other Languages)	
TKSOL (Teaching Korean to Speakers of Other Languages)	

※ Applicants for the dual degree programs with the Graduate School of Teaching Foreign Languages (TFL) and the University of Hawaii at Manoa (USA), Peking University (China) must meet separate admissions criteria for both schools.

## II. Eligibility

- Those who have obtained or expect to obtain a bachelor's degree regardless of major from an accredited university or university-equivalent courses by the matriculation date
- Undergraduate majors (BA degrees) do not need to be related to the target languages

## III. Application Schedule

The Graduate School of TFL website: <http://tfl.ewha.ac.kr>

Procedure	Period	Instructions
Application for Admission	10:00 Mon, April 15 to 17:00 Tue, May 7, 2024	• Apply online only at <a href="http://www.jinhakapply.com">http://www.jinhakapply.com</a>
Deadline for Submission of Documents	10:00 Mon, April 15 to 17:00 Wed, May 8, 2024	• Please submit all required documents and a copy of the completed application form by 17:00 (Wed), May 8, 2024 by registered Mail or in person to:  The Graduate School of TFL Ewha Womans University B230, ECC, 52 Ewhayeodae-gil, Seodaemun-gu, Seoul 03760, Korea
Interview/ Oral Exam	10:00 Sat, May 18, 2024	• Check the website of the Graduate School of TFL.

Admissions Announcement	(Tentative) Mon, June 3, 2024	<ul style="list-style-type: none"> <li>• Check the website of the Graduate School of TFL for the results.</li> <li>• The school will not be responsible for notifying students of acceptance.</li> </ul>
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#### IV. Admission Procedure

- Interview/Oral exam

#### V. Application Requirements

Required Documents	Instructions
1 copy of completed application form (online application)	<ul style="list-style-type: none"> <li>• Print the application after applying online.</li> </ul>
1 copy of personal statement and study plan	<ul style="list-style-type: none"> <li>• After applying online, download the personal statement and study plan form JINHAK (<a href="http://www.jinhakapply.com">http://www.jinhakapply.com</a>) and complete the form.</li> </ul>
1 copy of college diploma or proof of expected graduation	<ul style="list-style-type: none"> <li>• College or graduate school diplomas may be substituted with degree certificates.</li> <li>• Graduates of Chinese schools should submit degree certificates issued by the China Academic Degrees &amp; Graduate Education Development Center (refer to <a href="http://www.chsi.com.cn/">http://www.chsi.com.cn/</a>).</li> </ul>
1 copy of academic records	<ul style="list-style-type: none"> <li>• Total number of credits, grade point average, and perfect score (4.3 or 4.5 etc.) for the previous years.</li> <li>• Include cumulative GPAs from all universities attended.</li> <li>• If you were a transfer student, please include 1 copy of all transcripts from all previous universities attended.</li> <li>• Graduates of Chinese schools should submit degree certificates issued by the China Academic Degrees &amp; Graduate Education Development Center (refer to <a href="http://www.chsi.com.cn/">http://www.chsi.com.cn/</a>).</li> </ul>
1 copy of English language proficiency test results	<ul style="list-style-type: none"> <li>• If applicable (valid from May 2022)</li> <li>• For Department of TESOL applicants only: TOEIC, TOEFL IBT/ CBT/ PBT, IELTS(Academic), TEPS, PELT Main</li> </ul>
1 copy of Chinese language proficiency test results	<ul style="list-style-type: none"> <li>• If applicable (since May 2022)</li> <li>• For the Department of TeCSOL applicants only: New HSK, BCT</li> </ul>
1 copy of employment verification	<ul style="list-style-type: none"> <li>• If applicable</li> </ul>
1 copy of teaching certificate	<ul style="list-style-type: none"> <li>• If applicable</li> </ul>
Supporting documents	<ul style="list-style-type: none"> <li>• Other relevant materials may be required if noted on the application form.</li> </ul>

※ All submitted materials must be original documents or officially-certified copies.

Documents which are not written in English or Korean must be accompanied by a notarized Korean or English translation.

## **VI. Non-refundable Application Fee: 80,000 KRW**

- Service fee for using the online application service is included.

## **VII. Notice**

※ Additional instructions that are not specified here comply with the rules of the Admission Committee of the Graduate School of TFL.

### **1. Application and Registration**

- A.** All personal information should match exactly that which is on your ID card or passport.
- B.** Falsification of academic records will result in immediate disqualification.
- C.** Once submitted, a completed application form cannot be revised.
- D.** Submitted documents will not be returned.
- E.** All required information and documents must be submitted before the deadline. If not, your application will be deemed invalid.
- F.** If accepted, registration will be processed once tuition has been paid by the due date.
- G.** You should list all universities you have attended, including GPAs from each institution. Transcripts from each school are required.
- H.** If your contact information changes during the application process, please inform us of any such changes. The office will not be responsible for correspondences that do not reach you due to incorrect contact information.
- I.** Once submitted online, an application may not be withdrawn or altered, and the application fee is non-refundable. In the event of a natural disaster, administrative negligence, or other circumstances beyond the applicant's control, the applicant may receive a partial or full refund of the application fee, including the fee for the written English test.
- J.** The refund policy is in accordance with the rules issued by the Korean Ministry of Education.
- K.** Applicants who do not enroll or wish to receive a full refund of tuition are required to submit an Admission Withdrawal and Application for Tuition Repayment form to the office of the Graduate School of TFL.

### **2. Admission Procedures**

- A.** Those who are absent from the interview/oral exam will be disqualified.
- B.** All applicants must bring their own national ID card/passport/driver's license and an application ID certificate to the interview.
- C.** Mobile phones, PDAs (Personal Digital Assistants) and other types of electronic/digital devices will not be allowed; using them during the interview will be considered cheating.
- D.** The total score on the application will not be made public.
- E.** The number of accepted candidates may vary.
- F.** According to the rules of the Admissions Committee of the Graduate School of TFL, those who are on the cut-off line for admission may not be accepted.
- G.** Those who are found to have intentionally provided false information will have their offer of admission revoked.

- H. We will verify academic records of successful candidates. The results of this verification can nullify an offer of admission.
- I. Newly enrolled TeCSOL students who wish to apply for the dual degree program with Peking University should keep in mind that the Peking University application deadline is March 2025. Applicants admitted to Peking University for Fall semester of 2026 must enroll in September 2025.

### 3. Submission of documents and verifying credentials issued by foreign institutions

A. Individuals who have already been admitted and who have submitted certificates from foreign countries

※ Except for those who have earned a bachelor's or master's degree from a university (original) in China and have submitted their final degree and transcripts to '中國高等教育學歷查詢' (<http://www.chsi.com.cn>).

※ However, in case of the Department of TKSOL, it is not available to issue the certificate of admission to apply for D-2 Visa.

B. How to submit verification of documents

1) Newly admitted students from countries which are signatories to the convention

- Please submit one of the following documents:
  - Apostille certificate (issued by the government where the institute is located)
  - Confirmation document from a foreign educational institute
  - Confirmation document from the consulate or embassy (verified and certified by the Korean Embassy where the institution is located)

2) Admitted students from countries which are not signatories to the convention and which do not recognize the Apostille certificate

- the official certificates with the attachment of an Authentication issued by the Korean embassy or consulate

C. Deadline: Friday, July 26, 2024

D. Inquiries: The Ministry of Foreign Affairs (02-2100-7600)

### VIII. Required number of semesters and credits (hours)

A. Required number of semesters: 4 semesters

B. Courses offered Monday - Friday

Day	Time (evening)	Miscellaneous
Monday - Friday	18:30 ~ 21:15	<ul style="list-style-type: none"> <li>● enrollment in courses on available days</li> <li>● each course equivalent to 3 credits</li> <li>● enrollment in 2 courses = 2x/week</li> <li>● enrollment in 4 courses = 4x/week</li> </ul>

## IX. Title of degree upon graduation

Department	Degree
Teaching English to Speakers of Other Languages	MA in TESOL
Teaching Chinese to Speakers of Other Languages	MA in TeCSOL
Teaching Korean to Speakers of Other Languages	MA in TKSOL

## X. Scholarships

Scholarship	Criteria
Department Assistant	Full-time student enrolled in graduate program Enrolled student in graduate course
Research Assistant	Recommendation from professor
Ewha Welfare 1	2.7 or above GPA in previous semester Full-time student enrolled in graduate program Based on financial needs
Outstanding New Student	New student with outstanding academic record
Outstanding Student	Currently enrolled student/outstanding academic record
The Most Outstanding New Student	New student with the most outstanding academic record
Support for Student Loan	Students with student loans from the Korean Scholarship Foundation
TESOL Sarang	Recommended by the department chair (TESOL)

## XI. Contact Information

If you would like further information about applying to the Graduate School of TFL, please email, call, or visit the website at <http://tfl.ewha.ac.kr>.

- **Office Hours:** Mon~Thu 9:00 ~ 20:00 / Fri. 9:00 ~ 17:00 (Lunch time 12:00~13:00)
- **Tel:** (02) 3277-6907~6910      **Fax:** (02) 3277-6911
- **Homepage:** <http://tfl.ewha.ac.kr>      **E-Mail:** [tfl@ewha.ac.kr](mailto:tfl@ewha.ac.kr)
- **Address:** The Graduate School of TFL, Ewha Womans University  
B230, ECC, 52 Ewhayeodae-gil, Seodaemun-gu, Seoul 03760, Korea